



Missing CPT Code in Lytec

When a rejection is received from the clearinghouse stating “Missing CPT Code” or you print a CMS form and are missing a CPT code the following instructions will help you correct this problem. If you are still having problems after following these instructions please email support@hmconsult.com.

Correct in Charges and Payments

- 1) Go to Charges and Payment
- 2) Find the patient
- 3) Open the billing number that is affected
- 4) Select the line that is affected (click once anywhere on the line)
- 5) Hit F4 once on the keyboard
- 6) Under Fee Schedule Detail section in the “CPT Code” enter the correct CPT code
- 7) Save and reprint or resend the claim

Correct for the future

- 1) Got to List -> Transaction Codes
- 2) Search for the code
- 3) Go to the Defaults tab
- 4) Enter the CPT code, place of service, and charges
- 5) Click on the Fee Schedule Tab
- 6) Click the button “Set to Defaults”
- 7) Say “Yes” to any messages that appear
- 8) Save the updated code